



# 2021 New Zealand Secondary School Championships Event Information Booklet

Thursday 22 – Sunday 25 July 2021

National Aquatic Centre  
Sir Owen G Glenn National Aquatic Centre  
14 Antares Place, Mairangi Bay

## Contact Information

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This is a living document and amendments may be made. The information in this booklet is correct at the time of publishing. Swimming New Zealand will not be held liable for any costs and expenses incurred by any person following any changes to the information outlined in this booklet.

For the latest information, please check the event page on the Swimming New Zealand website to ensure you have the up-to-date version



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## Entry Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand swimmers – as a school swimmer, club swimmer or competitive swimmer. Non-SNZ members can enter through the online entry form and SNZ will create a school membership on the SNZ database for these competitors based on the information provided. All participants must agree to comply with the sports anti-doping rules, SNZ rules and School Sport NZ eligibility.

The 2021 NZ Secondary School Swimming Championships is for year 9 to 13 students only and will be raced across Short Course (25m) format.

The age groups to be swum by both male and female are 13 years, 14 years, 15 years, 16 years, 17 years and over. Students must be under 19 years of age on 1 January 2021. The competition is open to all schools in New Zealand with Year 9-13 students.

*Home schooled swimmers are eligible to participate as stipulated by School Sport NZ. Home schooled students would swim as a visitor and not be aligned with any school. The students would be eligible for visitor medals only. The parent of the student must sign-off a document with the event organiser accepting full responsibility for their student including the event health and safety plans.*

## Entry Deadline

Entries	Timeline
Entries Open	25 May 2021
Individual Entries Close	6 July 2021 at 11.59pm
Relay Entries Close	7 July 2021 at 11.59pm
Schools Approval List Provided	9 July 2021
School Confirmation	19 July 2021 at 11.59pm

## Individual Entries

Late entries will be accepted for 24hrs, as per SNZ Policy 006. A \$50 (NZD) late entry fee will apply.

Swimming New Zealand Members are to enter through the SNZ Database via their SNZ Fast Lane page.

[Click here to enter through your Fast Lane page](#)

Non-SNZ members need to enter through the online entry form, the link is provided below. SNZ will create a school membership on the SNZ database for these competitors based on the information provided. All non-SNZ members from 2018 - 2020 now have a SNZ ID through entering in these years. If you are unsure of your login please contact [database@swimming.org.nz](mailto:database@swimming.org.nz).

[Click here to enter as a non-SNZ member](#)

## School Relays

Schools will enter relays by submitting a relay entry form available on the event page of the SNZ website.

[Click here to enter relay teams](#)

## School Confirmation

All competitors will need to be approved by their school to compete. Schools will receive an email once entries have closed, asking them to confirm the student attends their school and they are approved to compete at the event to be permitted to swim.

## Entry Fees

Location	Individual Entry Fee	Relay Team Entry Fee
Student	\$15	\$35

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.



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Schools will be invoiced by Swimming New Zealand for all relay entries, and the individual entry fees of those who are not entering via the database.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed medical certificate is supplied.

### Qualification Criteria

Age as at 22 July 2021

The qualifying period is from 1 January 2019 to 5 July 2021.

The qualifying times are 25m short course times. Qualifying times swum in pools other than 25m pools must be converted using the [SNZ conversions](#).

Individual entry times will be generated by the SNZ database - and can be from either approved or unapproved meets. For non-SNZ Members proof of times from their Regional Swimming Championships must be sent to [entries@swimming.org.nz](mailto:entries@swimming.org.nz). Performances from international, regional and local competitions not held within the database will not be eligible for use to enter this championship.

### Relays

Male and female relays will be swum as timed-finals and in the age groups Under 16 (15&U) and 16 & Over. Younger swimmers can swim in the older age group, but older swimmers cannot swim down.

If an Under 16 (15&U) swimmer swims in the older age group, they cannot also swim in the younger age group of that event.

Mixed relays will be swum in the same age groups and teams must consist of 50% male and 50% female swimmers. Points from these races will not count towards top school's trophies.

### Skins Event

The 5 x 50m skins event won't receive entries. The fastest 10 athletes from the 100m IM for each of the skins age groups will form the field. We will spin the wheel prior to each leg of the skins competition to determine the swim stroke for that 50m effort. Two swimmers will be removed per leg until we have two swimmers in the 5<sup>th</sup> effort.

The male event will run in entirety, followed by the female event.

### Psych Sheets

Psych Sheets	Deadline
Prelim	Fri 9 July
Corrections Due	Sun 11 July at 11.59pm
Final	Thurs 15 July

Psych sheets will be posted on the event page of the SNZ website on the dates stated above.

Corrections and changes to psych sheets are to be sent to [entries@swimming.org.nz](mailto:entries@swimming.org.nz) by 11.59pm on Sunday 11 July.

Any changes made after 15 July will not be updated online, but will be updated on the SNZ event file.

### Para Swimmers

Para swimmers can compete at this event if a provisional classification or higher is held. To be provisionally classified, or to discuss the status of your classification, contact National Para Swimming Development Coordinator Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz).

Read the para class information sheet found [here](#).

Forms to complete the provisional classification can be provided by Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz). Forms need to be submitted to PNZ by 28 June 2021. Please be aware that there is an expectation of a suitable level of swimming ability for para swimmers swimming with a provisional classification.



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Para swimmers will swim in their own multi-class timed finals. A single age group mixed classification format will be used for Para swimmers. Medals will be awarded to the top 3 para swimmers based on their time in comparison to the world record in their classification.

There are no qualifying times for para swimmers but you must have a time on the SNZ database.

Para swimmers are eligible for the following events: 50m for all strokes, 100m for all strokes excluding butterfly, 200m freestyle, 100m IM for all classifications.

For any questions regarding classification, please contact Cameron Leslie via email at [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz)

## Event Information

### Opening Hours

Competition	Morning	Afternoon
Thurs 22 July	N/A	14.45 (gates)
	N/A	16.25 (comp)
Fri 23 July	7.00 (gates)	14.45 (gates)
	8.45 (comp)	16.25 (comp)
Sat 24 July	7.00 (gates)	14.45 (gates)
	8.40 (comp)	16.25 (comp)
Sun 25 July	7.00 (gates)	N/A
	8.40 (comp)	N/A

Schools and/or athletes that wish to train outside these times will have to organise their own times with the pool and pay entry.

### Results

Results will be posted as soon as possible in the complex. Swimming New Zealand will have live results accessible via a link on the event webpage during competition.

## Ticketing

Tickets	Morning	Afternoon
Adult	\$7.50	\$7.50
Child	\$7.50	\$7.50
Concession	\$7.50	\$7.50

A limited number of tickets will be available from Saturday 10 July 2021 at 9am. Tickets will be available for purchase via Humanitix.

A ticket will permit entry into the public grandstand. A ticket holder is not permitted to enter pool deck without an accreditation pass. SNZ reserves the right to ask you to return to the public grandstand or to be removed from the venue.

## Livestreaming, Photography & Videography

Photos and videos will be taken throughout the competition. All athletes and spectators have agreed to allow photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ.

This event will be broadcast and available on demand on Sky Sport Next. If you have any questions or wish to discuss this further, please contact [events@swimming.org.nz](mailto:events@swimming.org.nz) as soon as possible.

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether an item is intended for personal or commercial use.

## Merchandise

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline on their online store and from their pop-up store located in the SNZ boardroom alongside the grandstand. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)



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### Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. All day parking will cost \$10.00. Additional parking information at [www.autmillennium.org.nz/parking](http://www.autmillennium.org.nz/parking).

## Athlete Information

### Pool Access

#### Swimmers

Access to the pool for all swimmers, coaches and team managers is via the side entrance. Accreditation must be work around the neck to gain access. No accreditation = no entry

Lost accreditation can be replaced at a cost of \$5 each.

### Warm-Up Procedure

Date	Warm-Up Times
Thu 22 July	Morning: N/A
	Afternoon: 3.00pm - 4.10pm
Fri 23 July	Morning: 7am - 8.20am
	Afternoon: 3pm - 4.10pm
Sat 24 July	Morning: 7am - 8.25am
	Afternoon: 3pm - 4.10pm
Sun 25 July	Morning: 7am - 8.25am
	Afternoon: N/A

Swimming New Zealand use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the event webpage.

### Athlete Seating

The seating plan will be posted on the SNZ website. Seating will not rotate across the meet. Please do not procure additional seats.

If your school is seated in the upstairs grandstand, please dry off in the changing rooms before proceeding up the stairs.

### Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

### Meet Set-Up

The meet is short course (25m pool). All events are timed finals.

Events will be super seeded with the top 10 swimmers in each age group swimming together in the last timed finals for each respective event, all other swimmers will be rank seeded.

### Marshalling Process

Self-marshalling will be employed during all sessions of this event. Swimmers will assemble 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

### Results

Results will be posted as soon as possible in the complex. Swimming New Zealand will have live results accessible via a link on the event webpage during competition.

### Victory Ceremonies and Medals

Medals shall be awarded for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> placed swimmers for all age group events and Para events. The victory ceremony timetable will be included in the programme, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

There is strictly not photography to be taken of the medal ceremonies. All photos will be available on the Swimming New Zealand Facebook page.

### Dress Standard for victory ceremonies:

- School t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.



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## Team Manager Information

### Accreditation

Schools are required to complete the coaches and managers registration form for their team personnel. Event passes will be allocated to schools based on swimmer numbers and the completed form.

Schools are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Date	Deadline
Applications Open	25 May 2021
Applications Close	7 July 2021 at 11.59pm
Late Applications Close	9 July 2021 at 11.59pm

[Click here to apply for coach or team manager accreditation](#)

### Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a coach and must be showing as financial and active in the Swimming New Zealand database.

Swimmers, coaches and team managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be removed from pool deck.

### Pool Access

#### **Coaches & Team Managers**

Access to the pool for all swimmers, coaches and team managers is via the side entrance. Accreditation must be worn around the neck to gain access. No accreditation = no entry.

Accreditations will be available for collection from the accreditation table located at the side entrance.

Lost accreditation can be replaced at a cost of \$5 each.

### Team Managers Meeting

There will be a Team Managers Meeting held at the venue, room to be confirmed.

#### **Room to be confirmed**

**Thursday 22 July 2021 at 3pm**

For those arriving later, a secondary Team Managers Meeting will be held at:

#### **Room to be confirmed**

**Thursday 22 July 2021 at approx. 7.30pm (after completion of Session 1)**

It is compulsory that all Team Managers attend this meeting so that processes can be explained, accreditation handed out and any questions answered.

### Event Packs

School race packs including accreditation passes can be collected by Team Managers at the athlete entrance from 2.30pm on Thursday 22 July, prior to the gates opening.

### Session Programmes

Session programmes will be placed in regional boxes at the resolutions desk. Relay and withdrawal forms will be available from here also. Session programme numbers are based on the coaches and managers form.

### Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct when completing your accreditation application.



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### Banner Placement

Swimming New Zealand will have signage in and around the facility; this signage will take precedence over school banners. SNZ reserves the right to remove any banners that are not in appropriate areas or that conflict with event signage/sponsors.

### Withdrawals

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held prior to the start of the meet. Any withdrawals for session one submitted after the meeting will incur a withdrawal fee of \$50.00.

As all events are run as timed finals SNZ Policy 008 will apply. *For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

### Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion

of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

### Opening Ceremony

There will be an opening ceremony prior to the start of session two on Friday 23 July. Each school should nominate two swimmers to represent their school in the march.

The ceremony will start at 8.15am at which time all swimmers will need to be in their seats.

### Medal Ceremony Timetable

Day	Session	Medal Ceremony
Thursday 22 July	One	Presented at the conclusion of Session One
Friday 23 July	Two	Presented during warm-up of Session Three, 3.05pm
	Three	Presented during warm-up of Session Four, 7.35am
Saturday 24 July	Four	Presented during the warm-up of Session Five, 2.05pm
	Five	Presented during the warm-up of Session Six, 7.35am
Sunday 25 July	Six	Presented at the conclusion of Session Six

### Points

2021 NZ Secondary School Swimming Championship points are as follows:

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

- Trophies will be awarded to:
  - Top All Girls School
  - Top All Boys School
  - Top Co-Ed School
  - Top Para School
  - Boys Relay Trophy - overall relay points
  - Girls Relay Trophy - overall relay points

Note: Schools can only win the above Top School trophies based on their school type. i.e. A Co-Ed School cannot win either of the Top Girls or Top Boys School trophies.



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## Medical Information

Service	Address	Phone
Northcare Accident and Medical	5 Home Place, Rosedale	09 479 7770
Tooth Doctor, Northcare	5 Home Place, Rosedale	09 414 7174
Northcare Pharmacy	5 Home Place, Rosedale	09 283 0945
X-Ray, Ascot Radiology	AUT Millennium	09 478 6640
Physio, Healthzone	AUT Millennium	09 477 2098
North Shore Hospital	Shakespeare Rd, Takapuna	09 486 8900
Emergency - Fire, Police, Ambulance		111
AED	NAC Control Pool / Ascot Radiology / Millennium Gym L1	